

## **APPROVED CITY COUNCIL MEETING MINUTES**

A regular meeting of the City Council of the City of Carrington was held Monday, October 9, 2023 at 7:30 PM. Mayor Thomas Erdmann presiding.

The Pledge of Allegiance to the flag was recited.

The following members of Council and City Departments were present: Troy Roundy, Tyler Hoggarth, Trygg Olson, Abby Geroux, Jason Wolsky, Christopher Bittmann, and Jennifer Gast.

Absent: Councilmen Fandrich, Pederson, and Smith and Attorney Ryan.

Also present: Ken Wangen, Leasa Lura, and Linda Schuster.

A motion was made by Olson, seconded by Roundy, to approve minutes of the regular council meeting held September 11, 2023 and special council meeting on September, 19, 2023. All voted aye. Motion carried.

A motion was made by Roundy, seconded by Hoggarth, to approve consent agenda items:

- a. To ratify the following game of chance permits issued by the City Auditor: #1011 to Dani McClean Benefit for a raffle board, #1012 to Carrington Knights of Columbus for a calendar raffle, and #1013 to Carrington High School- Close Up for a sports pool.

All voted aye. Motion carried.

A motion was made by Olson, seconded by Hoggarth, to approve a street closing permit application from CCEDC for October 31, 2023 on Main Street from 8<sup>th</sup> Ave to 10<sup>th</sup> Ave from 3 pm to 6 pm. All voted aye. Motion carried.

A motion was made by Roundy, seconded by Olson, to approve CCEDC request to utilize the armory as a backup location to Trunk N Treat on October 31, 2023 at no charge. All voted aye. Motion carried.

A motion was made by Hoggarth, seconded by Roundy, to approve the contract with Nexus and authorize Mayor Erdmann and Auditor Gast to sign. The following voted in favor: Olson, Hoggarth, and Roundy. Against: None. Motion carried.

A motion was made by Olson, seconded by Hoggarth, to approve revised Policy 7.01 Approved Mileage & Travel Expense Chart. All voted aye. Motion carried.

### **COMMITTEE REPORTS**

#### **FIRE DEPT:**

Chief Wangen reported 1 call on the city side and 2 rural.

#### **FINANCE & LEGAL:**

Mayor Erdmann reported on discussion on city audits and correspondence from the ND State Auditor's office regarding 2018 & 2019, looked at office furniture quotes from Rough Rider Industries for city hall came in at approximately \$26,000 with funds potentially coming out of Fund 217, and city sales tax is running \$33,000 ahead of last year on the 1%.

A motion was made by Roundy, seconded by Hoggarth, to authorize Auditor Gast to advertise for a City Hall cleaning person. The following voted in favor: Olson, Roundy, and Hoggarth. Against: None. Motion carried.

**CCEDC:**

A motion was made by Olson, seconded by Roundy, to approve a Community Connection Grant application from Central Dakota Sportsman's Club of \$10,000 toward a rifle range project contingent to a lease agreement between the city and the Central Dakota Sportsman's Club. The following voted in favor: Hoggarth, Olson, and Roundy. Against: None. Motion carried.

A motion was made by Roundy, seconded by Hoggarth, to approve a Community Connection Grant application from the Carrington Park Board for 10% of the total project cost up to a limit of \$20,000 for a swimming pool membrane liner. The following voted in favor: Roundy, Olson, and Hoggarth. Against: None. Motion carried.

A motion was made by Olson, seconded by Hoggarth, to approve a Job Credit Grant application from Larsen Plumbing, Heating, & A/C for \$2,500 for a full-time position. The following voted in favor: Hoggarth, Roundy, and Olson. Against: None. Motion carried.

A motion was made by Hoggarth, seconded by Olson, to approve a Commercial Building Improvement Grant application from Larsen Plumbing, Heating, & A/C for reimbursement costs at 25% of total project cost up to \$30,000 as outlined in the Commercial Business Improvement grant. The following voted in favor: Olson, Hoggarth, and Roundy. Against: None. Motion carried.

A motion was made by Roundy, seconded by Olson, to approve reimbursement to H & H Holdings for 2020 special assessments at \$480.00 per unsold 22 lots per our original agreement at \$10,560.00. The following voted in favor: Roundy, Olson, and Hoggarth. Against: None. Motion carried.

**AIRPORT:**

Public Works Director Wolsky reported Interstate Engineering reviewed CIP, looking at updating electrical and the beacon, and mowing and light repair occurring.

**LIBRARY:**

Roundy reported minutes in packet. Michele will attend state library conference. There has been a change in library hours with Monday open until 7 pm and Tuesday through Thursday open until 5 pm, and looking at parking lot repair.

A motion was made by Roundy, seconded by Olson, to approve paying the remaining installation costs of \$3,907.00 for flooring in the community room of the library from Fund 228. The following voted in favor: Hoggarth, Olson, and Roundy. Against: None. Motion carried.

**POLICE:**

No quorum. 233 Calls for service for September and 2 applications for Officer have been received.

**TREE BOARD:**

Removal project is moving forward with contractor working on removals.

**PUBLIC WORKS:**

Councilman Roundy reported on tonight's meeting.

A motion was made by Roundy, seconded by Olson, to approve Butler/Cat's bid for a 140AWD motor grader with \$48,124 annual lease payment for 7 years. The following voted in favor: Olson, Hoggarth, and Roundy. Against: None. Motion carried.

The new pay loader will be delivered this week with training of PW staff, new pickup is in, 2006 pickup will be put out for bids, Westside water expansion permits have been signed with jack & bore to be completed October 23 and Bohlman to be here October 24, working on pavement replacement out at DGPC, crew will put in culvert at rifle range, working on lease agreement for SORN 2020, and hydrant winterization is occurring.

A motion was made by Roundy, seconded by Hoggarth, to approve paying the quote from Tri-State paving for 3 water main repair spots in the amount of \$5,070 from Fund 228. The following voted in favor: Olson, Roundy, and Hoggarth.

**BUILDING OFFICIAL:**

Wolsky reported that 10 building permits were issued.

A motion was made by Olson, seconded by Roundy, to approve the committee reports as presented. All voted aye. Motion carried.

A motion was made by Hoggarth, seconded by Olson, to approve the bills as previously submitted and listed on agenda. The following voted in favor: Roundy, Olson, and Hoggarth. Against: None. Motion carried.

There being no further business to come before the council a motion was made by Olson, seconded by Hoggarth, to adjourn. All voted aye. Motion carried.

Adjourned at 8:17 pm.

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Jennifer Gast, Auditor

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Tom Erdmann, Mayor