

APPROVED CITY COUNCIL MEETING MINUTES

A regular meeting of the City Council of the City of Carrington was held Monday, June 13, 2022 at 7:30 PM. Mayor Thomas Erdmann presiding.

The following members of Council and City Departments were present: Troy Roundy, Neil Fandrich, Chase Pederson, Al Trader, Trygg Olson, Doug Smith, Leo Ryan, Brandon Sola, Jason Wolsky, Karlee Griffin, Abby Shroyer, and Jennifer Gast

Also present: Ken Wangen, Travis Dillman, Karen Evans, Colleen Sweet, Lisa Hilbert, Kelly Hagel, Lisa House, Holly Zieman, Amber Kruse, Laurie Dietz, Susie Krause, Kim Watson, and Leasa Lura.

A motion was made by Trader, seconded by Pederson, to approve minutes of the regular council meeting on May 9, 2022. All voted aye. Motion carried.

A motion was made by Olson, seconded by Fandrich, to approve consent agenda items:

- a. To ratify the following game of chance permit issued by the City Auditor: #979 to Foster County 4-H Council for a raffle, #980 to Foster County FCE for a raffle, #981 to Lions Club for a sports pool, and #982 to Carrington High School Close Up for a sports pool.
- b. To approve the 2022 Fireworks application from Randy Bakken.
- c. To approve the 2022 Fireworks application from Tyler Reisenauer.
- d. To approve the 2022 Fireworks application from Kevin Brennan.
- e. To approve the following game site authorization(s) from July 1, 2022 to June 30, 2023:

- 1) Midway Aerie at Shamrock Bar.

All voted aye. Motion carried.

A motion was made by Smith, seconded by Pederson, to approve the destruction of the following warrants:

11785- \$12.50, #13150- \$10.00, #13840- \$24.13, #15137- \$5.00, #16421- \$1.00, #16422- \$1.00, #16678- \$20.00, # 16814- \$18.00, # 17622- \$13.56, # 17623- \$5.00, #17954- \$8.00, #18604- \$15.00, #18706- \$14.64, #19260- \$20.00, #19316- \$14.98, #19350- \$11.00, #24578- \$10.00

All voted aye. Motion carried.

Colleen Sweet and Lisa Hilbert from Foster County Public Health addressed council with proposed tobacco ordinances.

A motion was made by Olson, seconded by Fandrich, to approve the Fair Board's Street closing permit on June 22-25, 2022 on 16th Ave S from 3rd St to 4th St and on 16th Ave S from 3rd St going north to alleyway. All voted aye. Motion carried.

COMMITTEE REPORTS

FIRE DEPT:

Chief Wangen reported they had 4 false alarm calls, three attended Fire convention in Casselton, had the first reading of revised bylaws, on July 23rd hosting a live burn trailer, and Ken will be teaching a grain bin extrication class in Bowdon.

ORGANIZATION:

Mayor Erdmann informed council they had their meeting on June 9th in which they discussed potential ordinance changes on junk, gaming, ATV's and golf carts, road closure on flooded streets, and grass clippings.

FINANCE & LEGAL:

Mayor Erdmann informed council they discussed updating software for electronic time sheets, financials and sales tax history, and all ordinances will now be on the city website.

CCEDC:

Economic Development Director, Karlee Griffin informed council they had a special meeting on May 17, 2022 and had a regular meeting on June 7, 2022. Griffin read council her resignation letter. Mayor Erdmann stated that we're sorry to hear her decision and wished her luck in her future plans.

A motion was made by Fandrich, seconded by Roundy, to approve CCEDC's recommendation to authorize the Mayor sign to participate in a BND Flex Pace Buy down program to Retzlaff Seed and Supply LLC (Doug Retzlaff) for \$71,002.48. This would be a 10-year loan with required repayment in a lump sum or a 3-5 year loan with 3 % interest. The first payment would be in the amount of \$8,307.55. The following voted in favor: Pederson, Roundy, Fandrich, Trader, Olson, and Smith. Against: None. Motion carried.

A motion was made by Roundy, seconded by Pederson, to approve CCEDC's recommendation to sign a contract with AE2S to work on producing a Main Street Revitalization Plan by utilizing the ND Partners in Planning Grant worth \$22,500.00 and a 20% percent match requirement of \$4,500 from Economic Development Funds. The payment of \$27,000 to AE2S will be required up front with reimbursement later. The following voted in favor: Fandrich, Trader, Olson, Smith, Pederson, and Roundy. Against: None. Motion carried.

A motion was made by Trader, seconded by Smith, to approve CCEDC's recommendation to participate in the ND Regional Workforce Impact Program for a workforce recruitment marketing campaign by utilizing \$39,750 from the RWIP grant and a 25% matching grant requirement of \$13,250.00 from Economic Development Funds. The following voted in favor: Roundy, Fandrich, Pederson, Trader, Smith, and Olson. Against: None. Motion Carried.

A motion was made by Roundy, seconded by Trader, to approve CCEDC's recommendation of a first-time home buyers housing incentive to Carrie Beth Cotton for \$1,500.00 in cash and \$1,500 Carrington Cash as per program guidelines. The following voted in favor: Smith, Olson, Trader, Fandrich, Roundy, and Pederson. Against: None. Motion carried.

A motion was made by Trader, seconded by Pederson, to approve CCEDC's recommendation of a first-time home buyers housing incentive to Kim Montgomery for \$3,000.00 cash and \$3,000.00 Carrington Cash as per program guidelines. The following voted in favor: Olson, Trader, Roundy, Fandrich, Pederson, and Smith. Against: None. Motion carried.

A motion was made by Roundy, seconded by Olson, to approve the scholarship application from Tate Larsen, sponsored by Gussiaas Electric, granting \$2,125.00 from Economic Development and ND Career Builders will match it with \$2,125.00. Upon graduation Gussiaas Electric will employ Tate full-time and he will be required to work for the business for a minimum of 3 years to fulfill his scholarship requirements. Total amount of \$4,250.00 will be split over 4 semesters. The following voted in favor: Trader, Smith, Pederson, Roundy, Olson, and Fandrich. Against: None. Motion carried.

AIRPORT:

Councilman Fandrich reported they had their meeting on June 9th and reported that Mead & Hunt finished the pavement condition index study, inquiry from an individual to create an approach off of airport road has been resolved as the NDDOT gave permission to come off of Hwy 52, repair continues on runway lights, water heater is installed in the pilots lounge, and the resurfacing project will start in July.

LIBRARY:

Councilman Trader reported the minutes are in the packet.

POLICE DEPARTMENT:

Councilman Trader informed council Officers Ormiston and Schlak are at desert snow criminal intervention training, have had one applicant for open position, Chief Sola is now a certified taser instructor, and a list is being made of future department needs for budgeting.

TREE BOARD:

Councilman Smith reported all 25 trees were planted and the next round of ash trees have been marked.

PUBLIC WORKS:

Councilman Roundy reported on storm water project, Hagel/ High Plains storm water project is moving forward, Water Loop project is moving forward, man hole is ordered for Dakota Growers rehabilitation, cement work done for Casey's sanitary sewer, still have the advertised position open, water plant working on lime pit and also built a dike around, C02 compressor failed and has been replaced. Discussion on Memorial Day rain, mosquito spraying has begun, final cell at the lagoon water was released, Shamrock Bar has requested a building permit for a fence, waiting on Pipe Detective's findings, the catch basin cover by the PD has arrived and will be finished.

A motion was made by Trader, seconded by Fandrich, to approve repairs needed on the housing unit and impeller on Lift Station #1 in the amount of \$13,640 to Dakota Pump and Control which would come out of the Sewer fund 602. The following voted in favor: Pederson, Smith, Olson, Fandrich, Roundy, and Trader. Against: None. Motion carried.

Travis Dillman, of Interstate Engineering, addressed council regarding updating the storm water study and looking at what could work best for our city. Dillman will work on starting dollar amount/scope of the study.

BUILDING OFFICIAL:

Public Works Director Wolsky told council he had 8 building permits for May, City Hall needs new shingles and is working with insurance, and energy grant approved for lighting at Police Station.

A motion was made by Roundy, seconded by Trader, to approve closing the Armory for daily activity but can be rented for special events from now until school starts. All voted aye. Motion carried.

A motion was made by Roundy, seconded by Olson, to approve the committee reports as presented. All voted aye. Motion carried.

A motion was made by Pederson, seconded by Smith, to approve the bills as previously submitted and listed on agenda. The following voted in favor: Trader, Roundy, Fandrich, Olson, Smith, and Pederson. Against: None. Motion carried.

There being no further business to come before the council a motion was made by Pederson, seconded by Roundy, to adjourn. All voted aye. Motion carried.

Adjourned at 8:42 pm.

Jennifer Gast, City Auditor

Thomas Erdmann, Mayor