

APPROVED CITY COUNCIL MEETING MINUTES

A regular meeting of the City Council of the City of Carrington was held Monday, March 11, 2024 at 7:30 PM. Mayor Thomas Erdmann presiding.

The Pledge of Allegiance to the flag was recited.

The following members of Council and City Departments were present: Troy Roundy, Neil Fandrich, Chase Pederson, Tyler Hoggarth, Trygg Olson, Doug Smith, Abby Geroux, Jason Wolsky, and Pam Jerome.

Absent: Auditor Gast and Chief Bittmann.

Also present: Ken Wangen, Linda Schuster, Karen Evans, Travis Dillman, Leasa Lura, Hope Carr, Kim Watson, and Becky Hagel.

Mayor Erdmann told council Auditor Gast will receive the 110% award at spring training through the ND League of Cities for completing over 200 hours of training. We appreciate all her efforts and congratulate her on this milestone.

Hope Carr addressed council asking about CCEDC, why do our businesses need to be a chamber member to use public funded programs that are available? Is the Chamber/CCEDC a public or a private entity after the merger? Does the CCEDC have to follow the same rules as other government entities? How much does the council pay attention to excessive spending and time management, and where are the funds going.

Kim Watson addressed council asking about CCEDC and if it is private or public funds and are they mingling the funds. How does she get answers about CCEDC records?

A motion was made by Hoggarth, seconded by Olson, to approve minutes of the regular council meeting held February 9, 2024 and the special meeting on March 8, 2024. All voted aye. Motion carried.

A motion was made by Olson, seconded by Smith, to approve consent agenda items:

- a. To ratify the following game of chance permits issued by the City Auditor: #1024 to Carrington School-Spanish Club for a raffle, #1025 to Carrington Youth Center for a raffle.
- b. To approve a 2024 Tree Trimming License to J&J Striping.
- c. To approve Foster County 4-H Council and Foster County Extension Service request for 4-H sheep at the fairgrounds from April 22, 2024 through August 7, 2024.

All voted aye. Motion carried.

A motion was made by Roundy, seconded by Pederson, to approve the abatement for tax years 2020 and 2021 to Karen Goheen because of an error of the true and full value of her property from \$308,200.00 to \$291,820.00. The following voted in favor: Pederson, Smith, Fandrich, Roundy, Olson, and Hoggarth. Against: None. Motion carried.

A motion was made by Olson, seconded by Pederson, to approve the second Reading and Passage of Ordinance 281, an Ordinance to repeal Chapter 2, Article III, Division I, 2-17 (8) (a) and Division II, 2-23 of the City of Carrington Municipal Code, relating to the Municipal Judge.

The following voted in favor: Hoggarth, Olson, Roundy, Fandrich, Smith, and Pederson. Against: None. Motion carried.

A motion was made by Hoggarth, seconded by Olson, to approve the second Reading and Passage of Ordinance 282, an Ordinance to enact Ordinance 1-15.1 of the City of Carrington Municipal Code under Chapter 1, General Provisions, relating to the Transfer of Municipal Court Cases to District Court. The following voted in favor: Fandrich, Roundy, Smith, Pederson, Hoggarth, and Olson. Against: None. Motion carried.

A motion was made by Smith, seconded by Roundy, to approve Resolution 31124, a resolution abolishing the Office of Municipal Judge effective April 1, 2024 and to authorize Mayor Erdmann and Auditor Gast to sign. The following voted in favor: Olson, Roundy, Hoggarth, Fandrich, Pederson, and Smith. Against: None. Motion carried.

A motion was made by Pederson, seconded by Fandrich, to approve the Court Services Contract and authorize Mayor Erdmann and Auditor Gast to sign. The following voted in favor: Roundy, Pederson, Smith, Hoggarth, Olson, and Fandrich. Against: None. Motion carried.

COMMITTEE REPORTS

FIRE DEPT:

Chief Wangen reported 7 calls since the last report, during fire school Wolsky was re-elected as President of the Instructors Society and Wangen was re-elected as President of the Chief's Association. Wangen met with other Chiefs that serve Stutsman County about notification issues happening on the northern border of Stutsman and Foster County for accidents and rescues, and Wangen & Wolsky met with Commissioner Utke to discuss the county wide plan for radios going forward.

FINANCE & LEGAL:

Mayor Erdmann reported they reviewed the NDPERS public safety and future benefits plan, and City Hall will be closed at 2:30 pm on March 18th and closed all of March 19th and 20th so staff can attend NDLC Spring Workshop with new furniture being installed on March 20th at City Hall.

CCEDC:

Mayor Erdmann told council they are researching on funding or job credits for, Uniting 4 Ukraine, which may provide workers to help with our workforce shortage and provide humanitarian relief for families in war torn Ukraine and they provided a grant of \$1,000.00 to Carrington Youth Center for installation of a new back door.

A motion was made by Roundy, seconded by Pederson, to approve CCEDC's recommendation for a BND flex pace Interest Buydown to HB Property Holdings LLC, Kelly Hagel and Todd Bickett, for \$53,528.24 to be repaid after the 10 year Interest Buydown period in lump sum or payments over 3 years at 3% interest and authorizing Mayor Erdmann to sign the documents to complete the transaction. The following voted in favor: Olson, Hoggarth, Fandrich, Roundy, Pederson, and Smith. Against: None. Motion carried.

A motion was made by Pederson, seconded by Smith, to approve CCEDC's recommendation of a commercial building improvement grant to KHLLC, Kelly Hagel and Ryan Kringly for 25% of the total project up to \$30,000. Disbursement of funds upon paid receipts and a copy of the City building permit. The following voted in favor: Olson, Pederson, Smith, Roundy, Fandrich, and Hoggarth. Against: None. Motion carried.

A motion was made by Hoggarth, seconded by Smith, to approve CCEDC's recommendation of a commercial building improvement grant to Dustin Heinrich's for 40% of the total project up to \$50,000 as property is located in the Main St designation. Disbursement of funds upon paid receipts and a copy of the City building permit. The following voted in favor: Hoggarth, Olson, Roundy, Fandrich, Smith, and Pederson. Against: None. Motion carried.

A motion was made by Olson, seconded by Hoggarth, to approve CCEDC's recommendation of a commercial building improvement grant to Gabrielle Hewitt, owner of UpNorth Therapies, to remodel her rental space, building owned by Todd and Jackie Jones, for 25% of the total project up to \$30,000, pending signed approval from the property owners. The following voted in favor: Roundy, Hoggarth, Olson, Pederson, Smith, and Fandrich. Against: None. Motion carried.

LIBRARY:

Minutes were included in packet, Michele received a grant to install security cameras and they will be starting summer hours on March 25th.

POLICE:

Councilman Pederson reported they had met and briefly discussed purchasing gas at night and for people training out of town.

PUBLIC WORKS:

Councilman Roundy reported the Westside expansion project is complete, Wolsky is working on a outdated equipment list, Water Plant employees will be working on updating the high service pump building and putting in a new sink and counter at the water plant testing area, the lead service line inventory letter went out and I would like to thank Pam Jerome and Tim Eggers from Interstate Engineering for the time and effort they put into the lead service line project, Wolsky & Jerome are working with Core & Main to reprogram some meters, the hospital requested fixing 20 feet of curb on the north side by the ER entrance because of drainage issues, closing the Armory at noon because of issues with vandalism starting April 1st, tractor and snow blower were delivered March 7th, blade and modification for the snow gate were delivered February 21st, PW employees had training on February 26th and Wolsky will be gone for the spring builders conference on March 21st and 22nd.

A motion was made by Olson, seconded by Pederson, to approve Bohlman Trenching, Progressive estimate #3 in the amount of \$54,346.25 and Change order #3 in the amount of \$55,677.85, for a total of \$110,024.10 to be paid out of account 316. The following voted in favor: Roundy, Pederson, Smith, Fandrich, Hoggarth, and Olson. Against: None. Motion carried.

BUILDING OFFICIAL:

Public Works Director Wolsky reported 4 building permits were issued.

A motion was made by Roundy, seconded by Olson, to approve the committee reports as presented. All voted aye. Motion carried.

A motion was made by Pederson, seconded by Fandrich, to approve the bills as previously submitted and listed on agenda. The following voted in favor: Hoggarth, Olson, Roundy, Fandrich, Pederson, and Smith. Against: None. Motion carried.

There being no further business to come before the council a motion was made by Roundy, seconded by Olson, to adjourn. All voted aye. Motion carried.

Adjourned at 8:31 pm.

Pam Jerome, Deputy Auditor

Tom Erdmann, Mayor