

APPROVED CITY COUNCIL MEETING MINUTES

A regular meeting of the City Council of the City of Carrington was held Monday, February 12, 2024 at 7:30 PM. Mayor Thomas Erdmann presiding.

The Pledge of Allegiance to the flag was recited.

The following members of Council and City Departments were present: Troy Roundy, Neil Fandrich, Chase Pederson, Tyler Hoggarth, Trygg Olson, Leo Ryan, Jason Wolsky, Christopher Bittmann, and Jennifer Gast.

Absent: Councilmen Smith.

Also present: Ken Wangen, Linda Schuster, and Karen Evans.

A motion was made by Olson, seconded by Fandrich, to approve minutes of the regular council meeting held January 8, 2024 with a correction to the game of chance number #1017. All voted aye. Motion carried.

A motion was made by Fandrich, seconded by Roundy, to approve consent agenda items:

- a. To ratify the following game of chance permits issued by the City Auditor: #1019 to Knights of Columbus for a sports pool, #1020 to Carrington Kiwanis Club for a raffle, #1021 to Scott Burnham Benefit for a raffle, #1022 to ND District 29 Republicans for a raffle, and #1023 to Carrington Garden Club for a raffle.
- b. To approve CVB's recommendation to appoint Tully Twisdale, Greg Carmona, and Gabriella Abud to three year terms on the board.

All voted aye. Motion carried.

A motion was made by Olson to have the First Reading of Ordinance 281, an Ordinance to repeal Chapter 2, Article III, Division I, 2-17 (8) (a) and Division II, 2-23 of the City of Carrington Municipal Code, relating to the Municipal Judge.

A motion was made by Hoggarth to have the First Reading of Ordinance 282, an Ordinance to enact Ordinance 1-15.1 of the City of Carrington Municipal Code under Chapter 1, General Provisions, relating to the Transfer of Municipal Court Cases to District Court.

A motion was made by Fandrich, seconded by Olson, to approve the Administrative Services agreement between the City of Carrington and Carrington Chamber and Economic Development Corporation and to authorize Mayor Erdmann and Auditor Gast to sign. All voted aye. Motion carried.

COMMITTEE REPORTS

FIRE DEPT:

Chief Wangen reported 2 calls since the last report and volunteer man hours outside of calls was 1,369.50 for 2023, still gathering information for new truck project, there is an air compressor issue with the SCBA's, the date for the annual spaghetti feed will be the 1st Wednesday after Easter in April, nine members will be attending fire school later in February, and the Lions Club provided notice that 6 different charities received \$600 each from the Haunted House.

FINANCE & LEGAL:

Mayor Erdmann reported that several positions are up for election in 2024 with petitions due April 8, 2024 to the City Auditor, city hall will be closed at 2:30 pm on March 18th and closed all of March 19th and 20th so staff can attend NDLC Spring Workshop, and the year end cash fund report with last month's approved transfers was presented as well as January 2024 cash fund report.

A motion was made by Pederson, seconded by Olson, to update the signature card at Bank Forward for the safe deposit box with authorized signers of Auditor Gast, Deputy Auditor Jerome, Mayor Erdmann, and Council President Roundy. All voted aye. Motion carried.

A motion was made by Fandrich, seconded by Roundy, to approve Dakota Dynamics proposal of \$5,000- \$5,500 to complete a compensation study and wage scale implementation. The following voted in favor: Pederson, Roundy, Fandrich, Hoggarth, and Olson. Against: None. Motion carried.

CCEDC:

A motion was made by Hoggarth, seconded by Pederson, to approve CCEDC's recommendation for a commercial building improvement grant to Tyler Carr of Carr Construction LLC for 25% of total cost of remodeling up to the \$30,000 limit. The following voted in favor: Olson, Fandrich, Pederson, Hoggarth, and Roundy. Against: None. Motion carried.

A motion was made by Roundy, seconded by Fandrich, to approve CCEDC's recommendation for a new build housing incentive for Tyler Carr for \$6,000 check and \$6,000 in Carrington Cash as well as approval of the 2-year tax abatement on \$150,000 of the building value. The following voted in favor: Hoggarth, Roundy, Fandrich, Olson, and Pederson. Against: None. Motion carried.

A motion was made by Hoggarth, seconded by Olson, to approve CCEDC's recommendation of a commercial building improvement grant to Shane Wendel of Central Pharmacy for 40% of the total project up to \$50,000. The property is within the Main Street Zone. The following voted in favor: Fandrich, Roundy, Hoggarth, Olson, and Pederson. Against: None. Motion carried.

A motion was made by Olson, seconded by Roundy, to approve CCEDC's recommendation of a demolition grant to Ryan and Melissa Edwardson for property on 8th Ave S at 25% reimbursement in the amount of \$2,130 for the work completed to date. The remaining balance of the grant to be paid out no later than June 30, 2024. The following voted in favor: Pederson, Hoggarth, Roundy, Fandrich, and Olson. Against: None. Motion carried.

A motion was made by Hoggarth, seconded by Roundy, to approve CCEDC's recommendation of reimbursement to Dennis and Karmen Freeman of Headlock's Bar in the amount of \$27,723.42, previously approved. The following voted in favor: Olson, Hoggarth, Fandrich, Roundy, and Pederson. Against: None. Motion carried.

The CCEDC received a funding application from Amelia Hinrichs of Humble Pearl for an expansion project. The board approved a \$4,500 grant from CCEDC funds. A scholarship of \$500 was awarded to part-time CCEDC employee, Olivia Threadgold. Another \$500 scholarship has been opened to a CHS senior student who is employed by a Chamber member business or organization.

AIRPORT:

Councilman Fandrich thanked PWD Wolsky for leg work on a few projects such as new fuel master system, AWOS system getting a technician to repair, and getting Larson Plumbing to plug floor drain and an alarm on septic, and got Northern Plains to look over Mattern property to clean up their side of power grid.

LIBRARY:

Minutes were included in packet. The library received a \$30,000 private donation at year end.

POLICE:

Councilman Pederson reported 149 calls for service in January, taser 10's have arrived, and the new hire, Hunter Lentz, will be attending the academy for 13 weeks.

A motion was made by Pederson, seconded by Fandrich, to approve ordering a 2024 Tahoe for a patrol vehicle for \$61,545 out of Fund 228 less the trade in of the Ford pickup and take it to Midstates for equipment at \$20,300. Total approximate cost is \$82,000. The following voted in favor: Roundy, Olson, Pederson, Hoggarth, and Fandrich. Against: None. Motion carried.

TREE BOARD:

Auditor Gast submitted reimbursement for 2023 America the Beautiful BIL grant and \$10,000 was received for the 2023 tree removals.

PUBLIC WORKS:

Councilman Roundy reported there will be a closeout meeting with Travis Dillman of Interstate Engineering and Bohlman Trenching to determine final payment, PWD Wolsky was appointed to ND Operator Advisory committee member, working on expanding water service to DOT building, water break near Dollar General, PWD Wolsky and Wade Senger of IE are working on lead service line inventory, Dakota Pump and Control cleaned main sewer lift, new form is needed for burn permit, PWD Wolsky got a quote for step materials at the armory for \$5,398 from Central City Lumber and will get a bid for install, a contact person has been determined for Armory blocks on garage, and a supplier for repairs on sport court has been found.

A motion was made by Roundy, seconded by Olson, to approve armory rental to boy's elementary traveling basketball team for \$50 per 1-3 hours utilized. All voted aye. Motion carried.

BUILDING OFFICIAL:

Public Works Director Wolsky reported 2 building permits were issued.

A motion was made by Olson, seconded by Hoggarth, to approve the committee reports as presented. All voted aye. Motion carried.

A motion was made by Pederson, seconded by Olson, to approve the bills as previously submitted and listed on agenda. The following voted in favor: Hoggarth, Fandrich, Pederson, Roundy, and Olson. Against: None. Motion carried.

The Mayor received information from Garrison Diversion on the Red River Valley Water Supply project. Auditor Gast will provide a copy to all Council members.

There being no further business to come before the council a motion was made by Hoggarth, seconded by Olson, to adjourn. All voted aye. Motion carried.

Adjourned at 8:05 pm.

Jennifer Gast, Auditor

Tom Erdmann, Mayor